

State of Nevada

CORE.NV Project Weekly Status Report

Week Ending: December 06, 2024



Content	Purpose - to communicate the following:
<p>CORE.NV Project Dashboard</p>	<ul style="list-style-type: none"> • CORE.NV Project Roadmap • CORE.NV Project strategic milestones and timeline update • CORE.NV Project Status Review <ul style="list-style-type: none"> Updates on completed milestones and performance against plan Status of in progress activities Risk level associated with meeting upcoming target milestone dates and risk rationale
<p>Workstream Status Review</p>	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
<p>OCM Status Review</p>	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
<p>CORE.NV Project-Level Risks and Issues</p>	<ul style="list-style-type: none"> • Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
<p>CORE.NV Project-Level Action Items</p>	<ul style="list-style-type: none"> • Actions requested of the executive leadership team to support
<p>CORE.NV Project-Level Decisions</p>	<ul style="list-style-type: none"> • Decisions requiring input from the executive leadership team
<p>Appendix</p>	<ul style="list-style-type: none"> • Overall CORE.NV Project Health Working Status



CORE.NV Weekly Status Report

Week Ending: December 06, 2024



Scope



Schedule



Cost



Resources



OCM



Risks



Issues



Quality

CORE.NV Project Roadmap

2024

2025

2026

State of Nevada Advantage Cloud Upgra...

Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
1.1.49	P1A Readiness Assessment Complete_ms	12/06/24	12/06/24	100%
1.1.53	P1A Build Stage Complete_ms	12/06/24	12/06/24	100%

Project Status Review

▲

For this reporting period, the Tech team has made great progress in completing their remaining work for the Phase 1A go-live. Only one interface is still in development with a plan to complete it by Monday, 12/09. Two interfaces are being tested with plans to complete them by Monday as well. While two reports are in development and one is ready for development, 3 remain blocked. All other reports are either in the final stages of testing or are fully completed. BDA has not been able to confirm access to their interfaces and for the uploading of their files for testing. A manual process has been created and will be reviewed with BDA. In terms of Data Warehouse work, an environment was quickly created and files are planned to be moved over the upcoming weekend for UAT to commence on Tuesday, 12/10. HRM & FIN resources are actively engaged in gathering testers (user access to be granted on 12/10) and creating scripts.

FIN

NDOT High-Level Plan:

NDOT plan developed and communicated.

Training Work and Meetings:

Continued completion of ILT questions.

FA - Mass Depreciation Training rescheduled to May 2025.

VCC/VCM Vendor Desk Training and Office Hours set up.

DAWN Validation Meetings scheduled.

Continued Wells Fargo Meetings.

Cost Accounting meetings ongoing.

Attended CGI Upgrade Discussion Group.

Successful "Open" testing with STO & Purchasing.

Mock 3 Cutover plan on track.

Script and Procedure Preparation:

Preparing FA, FC, and Vendor Notes scripts.

Week 5 Script completion.

MD for Wire Transfer procedure creation.

Completed Manual Dist scripts and NDOT Agreements Meeting invites.

System Access and Updates:

Accessed ADV4 Databases and extracted COA tables.

Provided COA Page Codes/Crosswalk to SCO & Tech Team.

Expanded JBUD access.

Updated Chief Accountant Security role access.

Granted ETYP and COA pages access.

Issue Resolution and Testing:

Submitted "bug" tickets in Jira.

inSRCH and RCSRCH partial fixes.

RQS to PO copy forward fixed.

JVD WF issues being resolved.

Check printing successful.

HRM

Assisting FIN with EUAT support is winding down and focus is shifting towards HRM UAT.

Scripts are being written for IUAT and there are currently over 50 prepared.

Parallel Payroll - Iteration 1 has been approved to be moved to PI6.4, January 6, 2025.

Gold Data in the HRM testing environment has been verified.

TECH

Interfaces: Only ITF233 (HR CoA) is still in progress - plan is to complete by Monday; ITFs 251 & 253 are in testing with plans to complete today or Monday. :-) Team will begin reviewing P1B Interfaces next week during Sprint Planning.

Reports: 3 reports are in progress, One ready for development, 3 are still blocked - the rest are in Test or Done; Team will begin reviewing April & July FIN and P1B Reports next week during Sprint Planning.

Infrastructure: BDA is the only Agency that has been unable to confirm access for Interfaces and upload files for testing due to technical issues. Added updated email conversation to tickets; Manual process will be reviewed with BDA today.

Data Warehouse: UAT environment created and files will all be moved over the weekend for UAT commencing on Tuesday, Dec 10. HRM & FIN resources engaged to gather committed testers and scripts; access to the environment will be provided to testers on Monday.

OCM

OCM Accomplishments:

1. PCT Project Health Survey - Sent Analyzing later next week and will deliver in the Wed Leads meeting.
2. Nov/Dec Newsletter edition – Release in Dec. Team is fine tuning and adding important Service Desk info now that we have reviewed the Governance plan.
 - a. Get Ready for One Nevada Campaign –Soft rollout, will now incorporate in the Newsletter and on SP and Quarterly project update comms.
3. Nov metrics development – Complete.
4. Service Desk Practice Session – Scheduled for Dec 16th. Pre-planning meeting to take place on Dec 12th. CGI looking for practice environment now.
5. Fiscal Mgr. Group-Change Impact Survey – Pushed out to next week, Vista and Nov metrics analysis took precedence this week.

Communications Accomplishments – Multiple in Play

1. Vista Reporting User Request for Info – Analyzing data, survey deadline is today, will send valid names to Security team so they can create “Report-Access only” business roles next week.
2. Interface Files Comm to Fiscal teams: In Dev, pushing today hopefully.
3. Reports: - In Dev. currently there are 3 products: Comm, visually appealing crosswalk and Job Aide on how to get to, search and bookmark reports in the new system.
4. Access to new system: In development. Two products; comm to let all those who trained, those that have responded to the Vista User survey who are not actual FIN end-users announcing that their SSO will automatically get them into the new system and a job aide on where to find the COR.NV tile on the State’s SP site and how to bookmark it. Security team needs to test the access still.
5. EUT Practice Lab Reminder -Sent
6. EUT Course Recordings announcement – Sending next week, no later than Dec 12
7. Service Desk Instructions for End-Users - In development and will be incorporated in the overall ONE Comm plan to release twice in Dec, mid and end.
8. Dec 18 Quarterly Leadership Session and Updates – Finalizing next week.
9. Last Sunset Reminder pushing on Dec 19th
10. Last JVD reminder (on behalf of SCO) pushing Monday, Dec 9th.
11. Last CoA reminder with new crosswalks pushing mid Dec.

Upcoming Activities:

1. Dec 16: Service Desk Practice Session
2. Mid-Dec: One Comm with all comms referenced above
3. Dec 18: Quarterly Leadership Session
4. Mid-Dec: Quarterly Project Update Memos to Leadership and Statewide

Training

Accomplished

1. End of Training Week 9: 61 courses completed
 - a. As of 12/03: 97% attendance rate:
1197 registered seats, 1160 attended, 692 unique attendees
2. Practice Lab registration as of 12/03:
Carson City: 443/800, Las Vegas: 79/300
3. GFO training schedule: January 23 & 24, January 28 & 29
4. Budget Query & AP Payable "short" courses available on NVeLearn (20/13 attendees)
5. In process: SCO's NVeLearn courses set to open 2nd week of Dec for Gen Nav(required) GA, AP

Ongoing

1. Monitoring end-user training/practice lab registration
2. Targeted ILT End-User Registration Communication Strategy in place

Upcoming

1. HRM content discussions
2. HRM end-user analysis
3. FIN Training Retrospective

Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity	[REDACTED]		P2 - Medium	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.	[REDACTED]		P2 - Medium	Open - In Progress
CORENV-7206	Risk: Completion of Interface testing and resolve defects by departments before code freeze	[REDACTED]		P0 - Very High	Open - In Progress

Issues

Issue key	Summary	Assignee	Due date	Priority	Status
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Action Items

Open But Due

Description	Owner	Due Date	Comments
Draft CR for Debt Collection Module	[Redacted]	12/06/24	CGI sent estimates. OPM reviewing.

In Progress

Description	Owner	Due Date	Comments
Draft CR for Debt Collection Module	[Redacted]	12/06/24	CGI sent estimates. OPM reviewing.
Update JLM deck:Update JLM deck: <ul style="list-style-type: none"> • Move APM slides up to be first under Team Updates. • Update Team Update slides to include Resolution Plans with Blockers (Recent Accomplishment and Watchlist Item columns are to remain unchanged). 	[Redacted]	12/12/24	

Action Items Continued

Closed This Week

Description	Owner	Due Date	Comments
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Assigned This Week

Description	Owner	Due Date	Comments
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Connect with [redacted] on strategy for Integration Strategy deliverable.	[redacted]	12/12/24	
Connect with [redacted] to start sharing stats with Leads prior to JLM.	[redacted]	12/12/24	
Connect with [redacted] about Decision CORENV-6868 based on September's discussion with Gideon.	[redacted]	12/11/24	
Review Decision CORENV-7008 and determine whether to Close as Decision or Monitor as Project Risk.	[redacted]	12/11/24	
Update Task List Data Warehouse items #617 and 618	[redacted]	12/11/24	

Decisions

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date ▲
CORENV-6868	DECISION: Open Requisition Transactions will not be converted and entered manually Post Go live	[REDACTED]	In Review		P2 - Medium	
CORENV-7008	DECISION: Exception for SCO to use UserID and Password instead of UserID and SSH Key	[REDACTED]	In Review		P2 - Medium	

Project Health Assessment Rubric

		Project Health Status Categorizations		
Project Health Assessment Area	Green	Amber	Red	
Scope:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The scope is well-defined. The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. <p><i>If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path. 	
Schedule:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The schedule and critical path are well-defined. The schedule is progressing as planned, with all critical path milestones and deadlines being met. <p><i>If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the critical path schedule that have yet to be fully defined. The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met. 	
Cost:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The budget is well-defined. Budget funds have been allocated as needed. The budget is being expended as required. <p><i>If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. Budget funds are not being allocated as needed and this is impacting the critical path. The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds). 	
Resources:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All needed resources have been identified. All identified resources have been allocated. There are no overallocated resources. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget. 	

Project Health Assessment Rubric Continued

		Project Health Status Categorizations		
Project Health Assessment Area	Green	Amber	Red	
Risks:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All known risks have been documented. All identified risks have mitigation plans in place. Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget. 	
Issues:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All known issues have been documented. All identified issues have resolution plans in place. Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget. 	
Quality:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction. 	
OCM:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All involved, impacted, and interested parties have been identified and documented. All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed. 	